

Q1. What is importance of reading and understanding motto behind any story?

Ans. Reading improves your focus.

- Being able to concentrate and focus for long periods is essential to our success and wellbeing.
- It helps you practice concentrating on just one thing at a time.
- It requires you to be fully present and engaged.
- The motto can be defined as the underlying meaning of a story.
- It is the message the speaker is trying to convey through the story.
- Once a reader has an idea about the motto's topic, ~~she~~ <sup>they</sup> can then try to determine what the speaker seems to be saying about the topic.

Q2. Why listening skills are important?

Ans. Listening skills indicate a person's ability to receive and interpret information in the communication process.

- Without active listening skills, you won't be able to receive and interpret the message.
- As a result, the communication process will break down and the speaker can quickly become frustrated.
- ~~Without listening skills you won't be able to receive and interpret the message.~~



- If you have good listening skills you can improve relationships on the workplace as well as in society.

Q3. How ~~can~~ one can improve upon reading and listening skills?

Ans → Listening skills improvement:-

1. Maintain eye contact with the speaker
2. Visualize what the speaker is saying
3. Limit Judgements
4. Don't interrupt the speaker
5. Wait for a pause to ask questions
6. Ask clarifying questions
7. Empathize with the speaker
8. Pay attention to nonverbal cues

→ Improving reading:-

1. Improve your vocabulary
2. Come up with questions about the text you are reading
3. Use context clues
4. Look for the main idea
5. Write a summary of what you read
6. Break up the reading into smaller sections.

Q4. What helps you to improve understanding during reading?

Ans. → Build on existing knowledge

- Identify and summarize key ideas
- Use online resources
- Develop vocabulary skills



- Implement thinking strategies
- Create question and answer scenarios.

Q5. Explain topics you discussed during this activity on class?

Ans. We conducted activities on papers related to IELTS.

- IELTS assesses a test taker's English language proficiency across four skills: listening, reading, writing and speaking.
- We were asked to solve IELTS papers after hearing audio clips on which the questions were based upon.
- We were guided as to how important these basic communication skills were essential to be stable on the economy, workplaces and society in general.